

ADMISSION POLICY

Our open admission policy states that no person, on the grounds of race, colour, gender, nationality or ethnicity is excluded or otherwise subjected to discrimination in being offered Admission to this Great School.

Admission is entirely at the discretion of the Management of the School, which reserves the right to accept or refuse any child without explanation.

We completely understand that selecting an appropriate school environment for a child can be a time consuming and labourious process and one of the most important decisions you make as a parent. We are here to guide you and assist in all aspects of this process. Please know, we are available to answer your questions to help expedite the entire admissions process with you.

At Regalo International Academy, admissions are entirely based on levels of performance assessed through written tests, interviews and where the need arises, discretion and evaluation of the Management of the School is used. Admission takes place before the school year begins in September. The fundamental prerequisite is that entrants should be teachable using English as a medium of instruction. A registration form may be downloaded from our website at www.regalo.edu.gh or picked, completed, and submitted online or at the school by parents.

The date for interview and written tests are scheduled. The parent is informed later as to whether or not the child or ward qualifies. The Management of the School, deems it very important that the child and the parents become conversant with the school's rules and regulations before school reopens for the Term.

The Management of the School requires a Health Certificate from any recognised Health Facility or Medical Doctor to accompany a child on first admission.

Leaving

When it becomes necessary for a pupil to leave the school, a written note of withdrawal from the parent or guardian is required. Upon the payment of a term's fees, a pupil may be temporarily withdrawn for a period up to one academic year and will only be re-admitted provided the period stated above is not exceeded.